



### **Westminster University Gym membership Terms and Conditions.**

1. By law, customers in the European Union have the right to withdraw from the purchase of an item, which includes Club membership, for a specified period after purchase. In our case, this means that you must advise us in writing i.e. by letter or email within seven working days of joining that you wish to withdraw. Contact details are below. We have extended this cooling off period to 14 days relating to Westminster University Gym (WUG) membership only.
2. You can choose a WUG membership term of 6 months or 12 months. You must remain a member of BBC Club for the duration of your WUG term.
3. You are expected to comply with WUG policies and procedures.
4. WUG membership is non-refundable after the cooling off period.
5. Cancellation or cessation of payment of your BBC Club membership will result in the cancellation of the remainder of your WUG term. No refund will be payable.
6. The month prior to the expiry month of your WUG term you will be contacted by email regarding renewal. If you choose not to renew you must not enter the University premises after the expiry date.
7. You can request to suspend your membership in writing (contact details below) for a minimum of 2 and a maximum of 6 months for the following reasons:  
Medical – excluding pregnancy but including a medical condition arising from pregnancy. You must supply suitable evidence.  
Loss of BBC employment – you must supply suitable proof. This is aimed at but not limited to those on a short term contract expecting to be re-employed.  
Temporary Relocation of your workplace – you must supply suitable proof.
8. If you suspend or terminate your WUG membership your BBC Club membership will continue unless cancelled in line with BBC Club Terms and conditions.
9. Westminster University Gym is a third Party partner and BBC Club is not responsible for any changes in operations including but not limited to class timetable and availability, changing rooms, lockers, availability of equipment and operating hours.
10. For incidents, accidents and lost property on Westminster University Gym premises please refer to the WUG policies and procedures. BBC Club does not accept responsibility for third party operations.

#### **Contact Details:**

e-mail [bbc.club@bbc.co.uk](mailto:bbc.club@bbc.co.uk) or write to us at BBC Club, Zone A, Second Floor, London Broadcasting House, Portland Place, London W1A 1AA.